

HUNTINGTON UNION FREE SCHOOL DISTRICT
APPLICATION FOR PUBLIC ACCESS TO RECORDS

TO: RECORDS ACCESS OFFICER

Name of Agency

Address

I hereby apply to inspect the following record(s) _____

For the following purpose(s) _____

Print Name

Signature

Date

Representing

Mailing Address

For Agency Use Only

Approved Inspection Approved for Copies _____ Pages at \$_____ per page

Total Received \$_____

Denied (for the reason(s) checked below)

- Confidential Disclosure
- Unwarranted Invasion of Personal Privacy
- Record of which this agency is legal custodian cannot be found
- Record is not maintained by this agency
- Exempted by statute other than the Freedom of Information Act
- Other (Specify) _____
- Part of Investigatory Files

Signature, Records Access Officer

Date

NOTICE: You have a right to appeal a denial of this application to the Superintendent of Schools, who must fully explain his/her reasons for such denial in writing within ten business days of receipt of an appeal.

Name

Business Address

I hereby appeal:

Signature

Date